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Using Configuration Transport Center

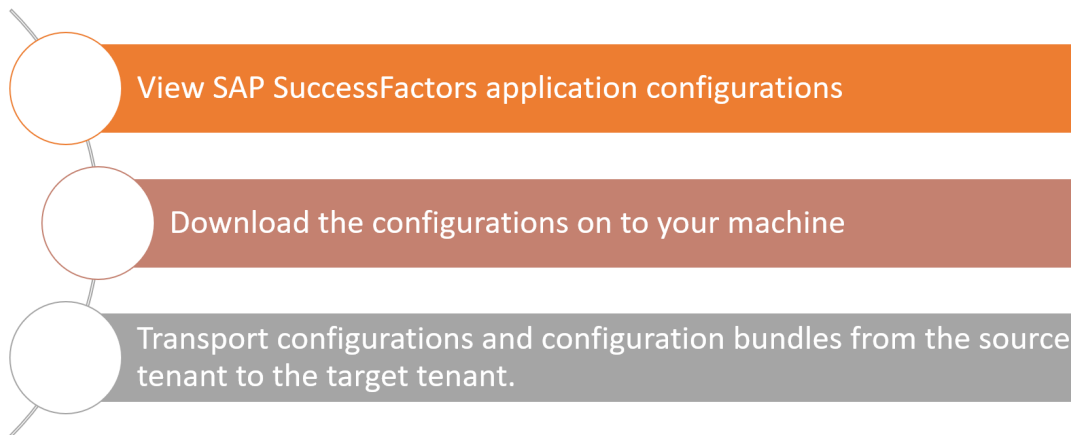
Content

1	Configuration Transport Center.	3
2	Prerequisites for Using Configuration Transport Center.	4
3	SAP SuccessFactors Products and Configuration Types Supported in Configuration Transport Center.	8
4	Known Technical Gaps and Important Notes While Using Configuration Transport Center.	11
5	Searching Configurations in Configuration Transport Center.	13
6	Viewing SAP SuccessFactors Application Configurations Using Configuration Transport Center	14
7	Downloading SAP SuccessFactors Application Configurations Using Configuration Transport Center.	16
8	Creating New Configuration Bundle using Configuration Transport Center.	19
9	Adding Configurations to the Bundle using Configuration Transport Center.	22
10	Exporting SAP SuccessFactors Application Configurations Using Configuration Transport Center.	25
11	Editing the Configuration Bundle using Configuration Transport Center.	31
12	Copying a Transport Bundle using Configuration Transport Center.	33
13	Pairing the Source Tenant with the Target Tenant.	35
14	Validating the Configurations Received by a Tenant Using Configuration Transport Center.	38
15	Importing Configurations to Your Tenant Using Configuration Transport Center.	41
16	Promoting SAP SuccessFactors Application Configurations Using Configuration Transport Center.	44
17	Creating Import History Report Using Configuration Transport Center.	47
18	Change History.	49

1 Configuration Transport Center

Get a holistic view of all the configurations that are supported across SAP SuccessFactors applications using Configuration Transport Center and simplify the user experience.

Using Configuration Transport Center you can:



- <https://help.sap.com/viewer/8c9fccb5d25142b1b8cba20640b5e923/latest/en-US/686b2d828b204ffc9ee14bb98c0c9d61.html> [https://help.sap.com/viewer/8c9fccb5d25142b1b8cba20640b5e923/latest/en-US/686b2d828b204ffc9ee14bb98c0c9d61.html]
- [[https://help.sap.com/viewer/8c9fccb5d25142b1b8cba20640b5e923/latest/en-US/81859864c0e545faae3ba205702826ea.html]
- <https://help.sap.com/viewer/8c9fccb5d25142b1b8cba20640b5e923/latest/en-US/229c868815e845d0b49c74f4f0eadfb4.html> [https://help.sap.com/viewer/8c9fccb5d25142b1b8cba20640b5e923/latest/en-US/229c868815e845d0b49c74f4f0eadfb4.html]

2 Prerequisites for Using Configuration Transport Center

Before using Configuration Transport Center, certain settings must be enabled in the source and the target tenants.

- Select the [Enable Generic Object](#) and the [Enable the Attachment Manager](#) settings from [Provisioning](#) in both the source and the target tenants.

→ Remember

As a customer, you don't have access to Provisioning. To complete tasks in Provisioning, contact your implementation partner or Account Executive. For any non-implementation tasks, contact Technical Support.

- Enable the [Access to view and download configurations](#) role-based permission to access Configuration Transport Center in [Admin Center](#).
- Enable the [Admin access to MDF OData API](#) permission or the [View](#), and [Edit Miscellaneous Permissions](#) for the following MDF objects:
 - ExportConfigRequest
 - TransportConfigRequest
 - ExportConfigNode
 - ImportBundle
 - ImportConfigRequest
 - ImportLogEntry
 - BundleDefinitionConfigNode
 - ConfigBundleDefinition
- Enable [Configure Object Definitions](#) role-based permissions in ► [Administrator Permissions](#) ► [Metadata Framework](#) ► both in the source and the target tenant, so that you can view, download, and transport [MDF Object Definitions](#) configurations.
- Enable the following to view the modules in the [Configuration Area](#), so that you can view, download, and transport configurations:

SAP SuccessFactors Employee Central

- To view SAP SuccessFactors Employee Central configuration area while using Configuration Transport Center you must enable Employee Central V2 from [Provisioning](#).

→ Remember

As a customer, you don't have access to Provisioning. To complete tasks in Provisioning, contact your implementation partner or Account Executive. For any non-implementation tasks, contact Technical Support.

- Ensure the following role-based permissions are enabled both in the source and the target tenant, so that you can view, download, and transport the respective module configurations in Employee Central configuration area:

- [User Permissions](#) > [Manage Business Configurations](#) > [View/Edit/Import/Export](#) >

ⓘ Note

You've to enable the [View](#), [Edit](#), [Import](#), and [Export](#) permission separately at each element level.

- [Administrator Permissions](#) > [Manage Foundation Objects](#) > [Import/Export Corporate Data Model](#) >
- [Administrator Permissions](#) > [Manage Foundation Objects](#) > [Import/Export Country/Region-Specific XML Corporate Data Model](#) >
- [Administrator Permissions](#) > [Manage Foundation Objects](#) > [Transport Legacy Foundation Data](#) >
- [Administrator Permissions](#) > [Manage Foundation Objects Types](#) >

SAP SuccessFactors Products

Permissions

SAP SuccessFactors Talent Management

- To view SAP SuccessFactors Talent Management configuration area while using Configuration Transport Center you must enable the following from Provisioning:
 - Performance Management
 - Succession Management
 - 360 Reviews
 - Total Goal Management
 - Career Development Planning- DP Full (Development Plan) or Enable Development Plan V12-- CDP Full (Development Plan) or Enable Development Plan V12
 - Calibration
 - Continuous Performance Management

→ Remember

As a customer, you don't have access to Provisioning. To complete tasks in Provisioning, contact your implementation partner or Account Executive. For any non-implementation tasks, contact Technical Support.

- Ensure the following role-based permissions are enabled both in the source and the target tenant, so that you can view, download, and transport the respective module configurations in Talent Management configuration area:
 - [Administrator Permissions](#) > [Manage Form Templates](#) > [Rating Scales](#)
 - [Administrator Permissions](#) > [Manage Form Templates](#) > [Rating Maps](#)
 - [Administrator Permissions](#) > [Manage Form Templates](#) > [Form Templates](#)

Qualtrics

To view Qualtrics configuration area while using Configuration Transport Center enable [Qualtrics Employee Experience](#) from [Upgrade Center](#).

SAP SuccessFactors Products

Permissions

Platform

- You need ► [Admin Center](#) ► [Manage Role-Based Permission Access](#) ► [Role-Based Permissions Admin \(View\)](#) ► access to view, download, and export permission group configurations.
- You need ► [Admin Center](#) ► [Manage Role-Based Permission Access](#) ► [Role-Based Permissions Admin \(Edit\)](#) ► access to import permission group configurations to your tenant.
- You need ► [Administrator Permissions](#) ► [Manage Integration Tools](#) ► [Access to Integration Center](#) ►

Related Information

[List of Role-Based Permissions](#)

[Enabling Career Development Planning in Provisioning](#)

3 SAP SuccessFactors Products and Configuration Types Supported in Configuration Transport Center

Take a quick look at the SAP SuccessFactors products that can be viewed, downloaded, and transported using the Configuration Transport Center.

- SAP SuccessFactors Employee Central
- People Profile
- SAP SuccessFactors Performance & Goals
- SAP SuccessFactors Succession
- SAP SuccessFactors 360 Reviews
- Qualtrics
- Career Development Planning
- Calibration
- Talent - Competencies, Family and Roles, Calibration and Presentations.

→ Remember

If the source instance has Job Description Manager (JDM) enabled, ensure that JDM is also enabled in the target instance to ensure the optimal performance and data integrity during the transport. Mismatched states can lead to data inconsistencies and errors during transport.

- SAP SuccessFactors Platform- Includes Role-Based Permissions, Business Rules, Workflow Groups, Dynamic Groups for Home Page, Form Label Translation, Permission Roles, Picklists, Picklist Values, Organizational Setup, Integration Center Definition, and Manage Configuration UI.
- SAP SuccessFactors Compensation and Variable Pay
- SAP SuccessFactors Onboarding
- Talent - Continuous Performance Management

ⓘ Note

You can view the system configurations in Configuration Transport Center only if they are enabled in the application. If the system configurations are disabled, then they are not listed in Configuration Transport Center.

Supported Configuration Types

- **Features Configurations:** Features Configurations refers to the Provisioning settings that Professional Services consultants and partners use to set up SAP SuccessFactors modules for your company.

→ Remember

As a customer, you don't have access to Provisioning. To complete tasks in Provisioning, contact your implementation partner or Account Executive. For any non-implementation tasks, contact Technical Support.

- **System Configurations:** System Configurations refers to the settings in the SAP SuccessFactors application and how each setting interacts with each other is based on a system settings file created automatically by the system or defined by the user.
- **MDF Object Definitions:** You can choose the MDF object definition to view and manage database object definitions, object relationships, and object hierarchy.

ⓘ Note

Configuration Transport Center supports **Valid when**, and **Composite MDF** Association Types. For more information, refer to the **Related Information** section.

- **Custom MDF Data** and **Custom MDF Object Definitions:** You can transport custom MDF data, if the object definition is categorized as a configuration.

ⓘ Note

You can add the **Custom MDF Data** and **Custom MDF Object Definitions** to a transport bundle only through the **Add to Transport Bundle** option available on the **Manage Data** and **Configure Object Definitions** pages respectively.

- **Custom Configurations:** Configuration Transport Center categorizes the following as custom configurations:
 - **Route Maps:** A route map establishes the steps and roles that are involved in a performance review. Each role on the route map gives ratings and comments in a step and then routes the form forward until it's completed.
 - **Rating Scales:** A rating scale is a tool used in Performance Management forms with which the reviewer assigns a score to the employee as a measure of performance.
 - **Templates:** Online forms that are used by Managers and Employees to give ratings and comments on their goals, performances, or competencies. The form consists of several sections with configured features. Configuration Transport Center supports **Goal Management** templates, **360 Reviews** templates, and **Performance Management** form templates.
 - **Business Rules:** Business rules are used to add application logic to determine the outcome of a change made to particular data in the system. For example, you can set up business rules to trigger certain actions when data is added, changed, or deleted from the system.
 - **Foundation Objects:** Foundation objects are used to set up data that can be shared across the entire company, such as job codes, departments, or business units.
 - **Data Models:** Data Models describe how data elements are structured in a database. They also define the properties that these elements possess and their relationships to each other.
 - **Role-Based Permission Groups:** Permission groups are used to define groups of employees who share specific attributes. You can use various attributes to select the group members, for example a user's department, country/region, or job code.
 - **Workflow Groups:** Workflow groups are a group of users created based on certain personal and job information. You can use the groups in workflow configuration as approvers, contributors, or CC roles for approval, commenting requests, or workflow processing.

- **Picklists:** Picklists are used in the system to limit the values a user can enter in a form, preventing them from entering an invalid value. For example, the Country picklist defines the countries/regions that are available for users to select in the user interface.
- **Picklist Values:** Picklist values are predefined sets of values or options that are used to populate dropdown fields in custom MDF objects.

📘 Note

Picklist values aren't enabled in Configuration Transport Center by default on all instances. You can open a ticket or incident (using the component LOD-SF-PLT-CGC) requesting enablement of the picklist value functionality in your instance under Upgrade Center. For further assistance, contact Technical Support.

→ Remember

- When transporting picklist values, the option IDs are included. If an ID already exists on the target system, it's overwritten. Otherwise, a new ID is created. It's recommended to manage picklist values through the Configuration Transport Center.
 - Configuration Transport Center displays the latest version of the picklist values, even if the older version has the latest future date.
 - Full purges aren't currently supported for picklist values. Administrators can refer to *Implementing the Metadata Framework (MDF) Guide* for more information on purge types and processes.
 - Configuration Transport Center displays up to 500 picklist values that are recently modified.
- **Form Label Translation:** Form Label Translations are used to configure one template that displays labels in the local language of each user.
 - **Manage Configuration UI:** Manage Configuration UI tool is used to create and modify UI blocks that appear on the *Manage Data* page, in *People Profile*, and *Workflow Details*.
 - **Role-Based Permissions:** Role-Based Permissions (RBPs) are a security model that is used to control access to the SAP SuccessFactors HCM suite applications that employees can see and edit.
 - **Organizational Setup:** Organizational Setup is used to set up data that can be shared across the entire company, such as job codes, departments, or business units.

Related Information

[Known Technical Gaps and Important Notes While Using Configuration Transport Center \[page 11\]](#)
[Associations in MDF](#)

4 Known Technical Gaps and Important Notes While Using Configuration Transport Center

Check the list of known technical gaps and special scenarios before using Configuration Transport Center.

Important Notes while using Configuration Transport Center

- When you validate a configuration bundle, an error or warning might appear occur because the bundle relies on certain configurations or dependencies that are not present in the target tenant. However, even if these warnings occur, it is still possible to import the bundle.
- The transported state of the configuration is at the time of export and not at the time of adding the configuration to the transport bundle. For example, Admin A changes *Description* of the Location *Foundation Object* and adds to transport bundle, Admin B changes the *Name* of the same *Location* foundation object after *Location* is added to a bundle. The bundle having *Location* is now transported to the target tenant. After transport, the configuration in the target tenant reflects the changes that were made both for *Description* and *Name* of the *Location*.
- Only the selected configurations and their references (if selected) are transported to the target tenant. The tool doesn't transport the associated Role-based permissions of the configuration.

Known Technical Gaps

Known Gaps

Product	Known Gaps
Performance and Goals	<ul style="list-style-type: none">• Cross-Talent Configuration: When you transport rating scales or route maps from the source tenant to the target tenant, if there's a rating scale or route map with the same name in the target tenant, it's replaced with the transported one.• The configuration of goal plan templates cannot be transported between the legacy Goal Management and the latest Goal Management.• If the competency ID is invalid in the target tenant, after you transport a form template and launch a form, the competency won't be displayed in the form.
Qualtrics	<i>Qualtrics Employee Experience</i> configuration cannot be transported from one tenant to another.
Platform	You can transport and download all the <i>MDF Object Definitions</i> and <i>Custom MDF Object Definitions</i> , except for <i>Legislative Sensitive Personal Data</i> .

Product	Known Gaps
Calibration	<p>Configuration Transport Center only supports the following Calibration configurations:</p> <ul style="list-style-type: none"> • Global Settings in Manage Calibration Settings • Email Notification Templates Settings
Career Development	<p>The following configurations cannot be transported using Configuration Transport Center:</p> <ul style="list-style-type: none"> • Import and Export Competency Mappings • Configure Suggested Roles • Import and Export Learning Activity Catalogs • Configure the settings for People Connection • Text Replacement Configuration • Custom Picklist Configuration • Manage Career Path
Position Management	<p>You can't transport a <i>Position Type</i> configuration using Configuration Transport Center.</p>

5 Searching Configurations in Configuration Transport Center

You can search for specific configurations from the list of configurations that are added in Configuration Transport Center for download and transport.

Context

Adoption of Configuration Transport Center in SAP SuccessFactors HCM suite has increased the number of configurations available for download and transport purpose. The search functionality in Configuration Transport Center enables you to search, filter, and display configurations based on their names.

ⓘ Note

If search is not supported for a specific configuration type, the *Configuration Name*, *Last Modified By*, and *Last Modified Date* fields are disabled in Configuration Transport Center.

Procedure

1. Go to [Admin Center](#).
2. In the [Tools Search](#) field, enter Configuration Transport Center.
The [Instance Management](#) page appears when the Configuration Transport Center option is selected.
3. Go to ► [Configuration Activities](#) ► [Transport Mode](#) ► or [Download Mode](#).
4. Choose the [Configuration Area](#) from the dropdown.

ⓘ Note

Configuration Transport Center allows you to select only one [Configuration Area](#) at a time.

5. Choose the [Configuration Type](#) from the dropdown.
6. Enter the relevant configuration name in the [Configuration Name](#) field and click [Go](#) to initiate the search.

Results

You can view the relevant configuration that you searched for on the right panel of your screen.

6 Viewing SAP SuccessFactors Application Configurations Using Configuration Transport Center

You can view all the SAP SuccessFactors configurations that are available in your tenant, in a single view along with a business-oriented classification. You can also view the user's name who made the change along with the date and timestamp of the changes made.

Prerequisites

- Ensure [Access to view and download configurations](#) role-based permission is enabled both in the source and the target tenant to view configurations in Configuration Transport Center.
- Ensure you've enabled the required Role-Based Permissions and other permissions for the respective SAP SuccessFactors Products. Refer to the **Prerequisites for Using Configuration Transport Center** topic in the **Related Links** section.

Procedure

1. Go to [Admin Center](#).
2. In the [Tools Search](#) field, enter Configuration Transport Center.

The [Instance Management](#) page appears when the Configuration Transport Center option is selected.

3. Go to the [Configuration Activities](#) tab and select a [Configuration Area](#) from the dropdown.

Note

Configuration Transport Center allows you to select only one [Configuration Area](#) at a time.

4. Drill down to the configuration group and choose the configuration type.

You can view the list of configurations on the right panel of your screen.

Next Steps

You can download the configurations on to your machine.

Related Information

[Downloading SAP SuccessFactors Application Configurations Using Configuration Transport Center \[page 16\]](#)

[Associations in MDF](#)

[List of Role-Based Permissions](#)

[Prerequisites for Using Configuration Transport Center \[page 4\]](#)

7 Downloading SAP SuccessFactors Application Configurations Using Configuration Transport Center

You can download one or more configurations, so that you can take a backup of your application's configurations. You can also share the configurations with an Implementation Partner or Customer Support for troubleshooting purposes.

Prerequisites

- Ensure [Access to view and download configurations](#) role-based permission is enabled both in the source and the target tenant to download configurations in Configuration Transport Center.
- Ensure you've enabled the required Role-Based Permissions and other permissions for the respective SAP SuccessFactors Products. Refer to the **Prerequisites for Using Configuration Transport Center** topic in the **Related Links** section.

Procedure

1. Go to [Admin Center](#).
2. In the [Tools Search](#) field, enter Configuration Transport Center.

The [Instance Management](#) page appears when the Configuration Transport Center option is selected.

3. Go to ► [Configuration Activities](#) ► [Download Mode](#) ►.
4. Choose a [Configuration Area](#) from the dropdown and drill down to the configuration group.

You can apply filters to narrow down your search results and download the required configurations.

Note

- Configuration Transport Center displays only 300 configurations. Apply filters to view lesser than 300 configurations.
- The [Configuration Name](#) filter option is available only for [MDF data](#), [Business Configuration UI](#), and [Business Rules](#) configurations. For example, in [Business Configuration UI](#), you can filter for a country/region-specific HRIS element like [employmentinfo](#) using the [Configuration Name](#) filter.

5. Select the configurations you wish to download.

Note

You cannot view or download MDF Object Definitions whose visibility is set to [Not Visible](#).

6. Enter the *Name* and the *Description* in the *Create New Download Request* window.

Note

- The maximum limit of the description is 255 characters.
- The maximum limit of the name is 32 characters and only alphanumeric characters are supported.

7. Choose *Create*.

A package with the selected configurations is created. Choose the *Bundle Information* to view or edit the *Bundle Name*.

Note

Before downloading the configuration bundle, you can either add configurations to the same bundle or remove configurations from the same bundle by selecting or deselecting the configuration checkbox respectively.

8. Choose *Initiate Download*.

Results

A confirmation message appears and you're redirected to the *Download Requests* tab.

Note

Your configurations are available to download for up to 7 days.

Track the status of each download request in the *Download Requests* tab.

If the status is...	Then...
Pending	<p>Your download request is still in queue for processing. You can download your configuration bundle once the download process is completed.</p> <p>The download link is disabled if the status is pending.</p>
Ready for Download	<p>Download the configuration bundle on to your machine.</p> <p>The configuration bundle is downloaded in ZIP format. All the configurations types are available as separate files.</p>
Failed	<p>Download the error log to view the error description and the path where the error occurred.</p>
In Progress	<p>Your download request is being processed by the server.</p>

Related Information

[List of Role-Based Permissions](#)

[Adding Object Definition](#)

[Prerequisites for Using Configuration Transport Center \[page 4\]](#)

8 Creating New Configuration Bundle using Configuration Transport Center

You can create a new configuration bundle and add multiple configurations across different [Configuration Area](#), so that you can transport the configuration bundle to the target tenant.

Prerequisites

- Ensure you've enabled [Access to transport configurations](#) role-based permission.
- Ensure you've enabled the required Role-Based Permissions and other permissions for the respective SAP SuccessFactors Products. Refer to the **Prerequisites for Using Configuration Transport Center** topic in the **Related Links** section.

Procedure

1. Go to [Admin Center](#).
2. In the [Tools Search](#) field, enter Configuration Transport Center.

The [Instance Management](#) page appears when the Configuration Transport Center option is selected.

3. Go to [Bundle Management](#).
4. Choose [Create New Bundle](#).
5. Enter the [Change Request ID](#) and the [Bundle Description](#).
6. Choose [Create](#).

Note

As an alternative, you can also create a new bundle from ► [Configuration Activities](#) ► [Transport Mode](#) ► [Create New Bundle](#) ►.

Results

A confirmation message appears.

You can view all the configuration bundles that are available in your tenant. You can also view the status of the configuration bundles:

Note

Please [refresh](#) to view the updated status of the configuration bundle.

If the status is...	Then...
New	<p>the configuration bundle is created and not transported yet to the target tenant.</p> <p>Go to the Actions tab and choose:</p> <ul style="list-style-type: none"> • View: To view the existing configurations in the configuration bundle. You can view and delete the configuration bundle from the system. • Initiate Transport: To transport the configuration bundle to the target tenant. For more information, refer to the Exporting SAP SuccessFactors Application Configurations Using Configuration Transport Center topic in the Related Link section. • Delete: To delete the configuration bundles from the Bundle Management tab. Once deleted, the configuration bundles are permanently removed from the system. • Copy: To copy an existing configuration bundle with any status in the Bundle Management tab in Configuration Transport Center. <div style="border: 1px solid #ccc; background-color: #f9f9f9; padding: 10px; margin-top: 10px;"> <p>Note</p> <p>If the configuration bundle is not transported within 180 days of creation, the bundle is removed from the system. You can no longer transport it to another tenant and you will have to create a new bundle.</p> </div>
Processing	The configuration bundle is in queue for processing. Check again after sometime.
Failed	Transporting the bundle failed due to a technical error. You must create another bundle. You can view the existing configurations in the configuration bundle. You can also copy an existing configuration bundle with any status in the Bundle Management tab in Configuration Transport Center.
Transported	The transport process is complete and the configuration bundle is ready to be imported to the target tenant. You can view the existing configurations in the configuration bundle. You can also copy an existing configuration bundle with any status in the Bundle Management tab in Configuration Transport Center.

If the status is...	Then...
Validation Failed	<p>The configuration bundle has already been transported once and the transport process failed because the bundle has configurations that exist in multiple other bundles.</p> <p>Go to the Actions tab and choose:</p> <ul style="list-style-type: none"> • View: To view the existing configurations in the configuration bundle. You can edit the bundle to add or remove configuration or delete the configuration bundle from the system. • Reconfirm Transport: To retry transporting the configuration bundle to the target tenant. To reconfirm transport, you need to follow either of these two conditions: <ul style="list-style-type: none"> • You can remove the conflicting configurations from the other bundles. Once you've removed the conflicting configurations, proceed to reconfirm the transport. • Alternatively, you can choose to transport the bundle along with the configurations that are present in multiple bundles. This means that the configurations will be transported despite the conflicts. <p>Go to Transport Requests > Exports > Action > View Report to view the list of configurations that exist in multiple bundles.</p> <ul style="list-style-type: none"> • Delete: To delete the configuration bundles from the Bundle Management tab. Once deleted, the configuration bundles are permanently removed from the system. • Copy: To copy an existing configuration bundle with any status in the Bundle Management tab in Configuration Transport Center.

Related Information

[Exporting SAP SuccessFactors Application Configurations Using Configuration Transport Center \[page 25\]](#)

[Adding Configurations to the Bundle using Configuration Transport Center \[page 22\]](#)

[Prerequisites for Using Configuration Transport Center \[page 4\]](#)

9 Adding Configurations to the Bundle using Configuration Transport Center

You can add configurations to an existing bundle and transport them using Configuration Transport Center.

Prerequisites

- Ensure you've enabled [Access to transport configurations](#) role-based permission.
- Ensure you've enabled [Restrict users from adding same configurations across multiple change requests using Configuration Transport Center](#) setting in the [Platform Feature Settings](#) page.
- You have the view permission for [User](#) > [Miscellaneous Permissions](#) > [ConfigBundleDefinition](#) .
- You have the view permission for [User](#) > [Miscellaneous Permissions](#) > [ConfigBundleDefinition.pathEntries \(BundleDefinitionConfigNode\)](#) .
- You have the view permission for [User](#) > [Miscellaneous Permissions](#) > [ConfigBundleDefinition.uncategorizedConfigNodes \(BundleDefinitionUncategorizedConfigNodes\)](#) .
- Ensure you've enabled the required Role-Based Permissions and other permissions for the respective SAP SuccessFactors Products. Refer to the **Prerequisites for Using Configuration Transport Center** topic in the **Related Links** section.

Context

By default, [Restrict users from adding same configurations across multiple change requests using Configuration Transport Center](#) setting is disabled in the [Platform Feature Settings](#) page. To avoid configuration inconsistencies in the target tenant and to restrict admins from adding configurations that already exist in other bundles, we recommend that you enable [Restrict users from adding same configurations across multiple change requests using Configuration Transport Center](#) setting in the [Platform Feature Settings](#) page.

You can also add the configurations from the following pages, so that you can continuously add configurations to the bundle and transport them after reviewing the changes:

- [Configure Object Definitions](#)
- [Manage Data](#)
- [Configure Business Rule](#)
- [Business Configuration UI](#)
- [Manage Organization, Pay and Job Structures](#)

Procedure

1. Go to [Admin Center](#).
2. In the [Tools Search](#) field, enter Configuration Transport Center.

The [Instance Management](#) page appears when the Configuration Transport Center option is selected.

3. Go to ► [Configuration Activities](#) ► [Transport Mode](#) ►.
4. Choose the [Configuration Area](#) from the dropdown.
5. Select the configuration you wish to add to the transport bundle.

You can apply filters to narrow down your search results to add the required configurations.

Note

- [Configuration Transport Center](#) displays only 300 configurations. Apply filters to view lesser than 300 configurations.
- The [Configuration Name](#) filter option is available only for [MDF data](#), [Business Configuration UI](#), and [Business Rules](#) configurations. For example, in the [Business Configuration UI](#), use the [Configuration Name](#) filter option to filter for a [Country/Region Specific HRIS](#) element such as [employmentinfo](#). The configuration name filter would essentially search through a collection of configurations and return all configurations matching the word.

6. Choose [Add to an Existing Bundle](#).
7. Choose the bundle.
8. Choose [Save](#).

Results

The system checks if any other user is updating the same configuration in other bundles. If yes, the system restricts you from adding the same configurations to multiple bundles. To add configurations to a bundle, you need to follow either of these two conditions:

- The bundle that includes the configurations have already been transported to the target tenant. After the bundle is transported, you can proceed to add the configurations to other bundle.
- Remove the configurations from the bundle that originally included them. By removing the configurations, you can then add it to another bundle.

Note

If you've disabled [Restrict users from adding same configurations across multiple change requests using Configuration Transport Center](#) setting in the [Platform Feature Settings](#) page and add configurations to a bundle, the system allows you to add the same configuration to multiple bundles.

However, when you transport the bundle and it fails, the export report displays the configurations that exist in more than one bundle. You can transport the bundle again from the [Bundle Management](#) tab. To reconfirm transport, you need to follow either of these two conditions:

- You can remove the conflicting configurations from the other bundles. Once you've removed the conflicting configurations, proceed to reconfirm the transport.

- Alternatively, you can choose to transport the bundle along with the configurations that are present in multiple bundles. This means that the configurations will be transported despite the conflicts.

Next Steps

Go to ► [Bundle Management](#) ► [Actions](#) ► [Initiate Transport](#) ► to transport the configuration bundle from one tenant to another.

Once deleted, the configurations are permanently deleted from the bundle. You can view the configurations you've added to the bundle. You can also delete configurations from the bundle using the [Delete](#) option.

Related Information

[Exporting SAP SuccessFactors Application Configurations Using Configuration Transport Center \[page 25\]](#)

[Adding Object Instances to a Transport Bundle](#)

[Prerequisites for Using Configuration Transport Center \[page 4\]](#)

10 Exporting SAP SuccessFactors Application Configurations Using Configuration Transport Center

You can export one or more configurations from the source tenant to the target tenant, so that you can copy the configurations from the preview system to the production system or from the test system to the production system, to deploy the configurations for production usage.

Prerequisites

- Ensure you've paired your tenants.
- Ensure [Access to transport configurations](#) role-based permission is enabled both in the source and the target tenant to export configurations using Configuration Transport Center.
- Ensure you've created a configuration bundle. For more information, refer to [Creating New Configuration Bundles using Configuration Transport Center](#) topic in the [Related Link](#) section of this topic.
- Ensure you've enabled the required Role-Based Permissions and other permissions for the respective SAP SuccessFactors Products. Refer to **Prerequisites for Using Configuration Transport Center** topic in the **Related Links** section.

Procedure

1. Go to [Admin Center](#).
2. In the [Tools Search](#) field, enter Configuration Transport Center.
The [Instance Management](#) page appears when the Configuration Transport Center option is selected.
3. Go to the [Bundle Management](#) tab.
4. In the [Actions](#) menu, choose [Initiate Transport](#).
5. Select the [Data Center](#), [Environment](#), and [Company ID](#) you wish to transport the configurations to.

Note

If you don't find any of your target information like [Data Center](#), [Environment](#), or [Company ID](#) for selection, you must pair your target tenant with the logged in source tenant. Once you've paired, you can transport your configurations from the source to target. For information on tenant pairing, refer to the link in the related information section.

6. Choose [Continue](#).
7. Choose [Transport: Override Export Instructions](#) to include [Foundation Object](#) dependencies and/or [MDF Data](#) references to a bundle, or exclude them from the bundle before transporting the bundle from one tenant to


another. If there is no [MDF Data](#) and/or [Foundation Object](#) in the bundle, then the [Export Instructions](#) screen does not appear.

📘 Note

- When transporting permission groups in the [Configuration Transport Center](#), you can choose to include or exclude static group memberships in the [Transport: Override Export Instructions](#) step. By default, the [Exclude Static Group Membership](#) field is set to [True](#). To include static group memberships, select [False](#).
- While transporting MDF data configurations using [Configuration Transport Center](#), by default [Exclude Reference](#) is set as [True](#), [Include Dependencies](#) is set as [True](#), and [Purge Type](#) is set as [Incremental](#).
- While transporting [Foundation Objects](#) using Configuration Transport Center, it is recommended that you set [Include Dependencies](#) as True, and [Purge Type](#) as Incremental.

Choose the following parameters:

Parameters	Description
Exclude Reference	Select the following to include or exclude MDF Data references: <ul style="list-style-type: none">• True: Only the selected MDF Data is transported.• False: The selected objects and the immediate references are transported. For example, the selected MDF Data is Valid When or Field Level. In case Valid When is associated with picklist or Field Level entity is associated with business rule, then the associated references are also transported.
Purge Type	This is applicable for both Foundation Objects and MDF Data : Incremental: Incremental purge only adds new records and update values of old records. Full Purge: Full purge deletes all existing records and create new records as specified in the transport file. For more information on the incremental or full purge types, refer to the Importing Data Purging Options: Incremental or Full Purge topic in the Related Links section.
Include Dependencies	Select one of the following to include or exclude Foundation Object dependencies: <ul style="list-style-type: none">• True: The selected objects and the immediate dependent objects are transported. For example, the selected object is Location. In case Location is associated with LegalEntity, then the associated object LegalEntity is also transported.• False: Only the selected objects are transported.


Parameters	Description
	<div> <div>  Note </div> <ul style="list-style-type: none"> When you transport <i>Foundation Objects</i> with dependents (for example Foundation Object Location with MDF Legal Entity) and you have only the <i>Foundation Objects</i> permissions and not the MDF permissions, then the export and import fails because of missing permission for the dependent objects. When you transport <i>Foundation Objects</i> (for example <i>Location</i>) without dependents and the required dependents, such as <i>MDF Legal Entity</i>, are missing in the target system then the <i>Foundation Objects</i> (for example <i>Location</i>) import fails. When you transport <i>Foundation Objects</i> without dependents but include dependent objects in the same transport bundle (for example <i>Location</i> and <i>Legal Entity</i>) and if the dependent objects (for example, <i>Legal Entity</i>) is missing in the target system, then validation fails. To ensure that the validation is successful, include dependents in the transport of the parent object, or transport the dependents before the parent object. </div>

- Review your selected configurations.
- Choose *Transport*.

Results

A confirmation message appears.

View the status of your configurations transported from the source tenant to the target tenant in ► *Transport Requests* ► *Exports* ▾ tab:


Note

You can view the history of the exported configuration for up to two years.

Status	Description
Ready for Import	Displays the status when the export process from the source tenant is complete and ready to be imported to the target tenant.
Pending	Displays the status when the transport request has been created and is in queue for processing.

Status	Description
In Progress	Displays the status when the transport request is being processed by the server.
Export Failed	<p>Displays the status when creating the configuration bundle fails due to technical errors.</p> <p>In the Action menu, choose View Report to check for the error details. Based on the log, you must take corrective actions and create another configuration bundle to transport them from one tenant to another. If the issue persists, then contact SAP Technical Support.</p>
Validation Failed	<p>Displays the status when the configuration is either not available in your tenant or if you don't have the permission to export the configuration. The maximum number of retries of the bundle with Validation Failed status is twice. If you export the bundle after 2 retries, the status changes to Export Failed.</p> <p>In the Action menu, choose View Report to check for the error details. Based on the log, you must take corrective actions and create another configuration bundle to transport them from one tenant to another. If the issue persists, then contact SAP Technical Support.</p>
Upload Failed	<p>Displays the status when the transport process fails.</p> <p>In the Action menu, choose View Report to check for the error details. Based on the log, you must take corrective actions and create another configuration bundle to transport them from one tenant to another. If the issue persists, then contact SAP Technical Support.</p>

Status	Description
Require User Confirmation	<p>Displays the status when same configurations exist in multiple bundles and the transport process fails. This status occurs only when Restrict users from adding same configurations across multiple change requests using Configuration Transport Center setting is disabled in the Platform Feature Settings page.</p> <p>In the Action menu, choose View Report to see the details of the failed configuration.</p> <p>You can transport the bundle again from the Bundle Management tab. Go to Bundle Management > Change Request > Actions > Reconfirm Transport. To reconfirm transport, you need to follow either of these two conditions:</p> <ul style="list-style-type: none"> You can remove the conflicting configurations from the other bundles. Once you've removed the conflicting configurations, proceed to reconfirm the transport. Alternatively, you can choose to transport the change requests along with the configurations that are present in multiple change requests. This means that the configurations will be transported despite the conflicts. <div> <p>Note</p> <p>We recommend that you enable Restrict users from adding same configurations across multiple change requests using Configuration Transport Center setting in the Platform Feature Settings page, so that when you add configurations to a bundle, the system checks if any other user is updating the same configuration in other bundles. If yes, the system restricts you from adding the same configurations to multiple bundles.</p> <p>If you've disabled Restrict users from adding same configurations across multiple change requests using Configuration Transport Center setting in the Platform Feature Settings page, and add configurations to a bundle, the system allows you to add the same configuration to multiple bundles. However, it is recommended to remove the existing configurations from the other bundles to avoid conflicts in your target tenant.</p> </div>

Related Information

[Pairing the Source Tenant with the Target Tenant \[page 35\]](#)

[List of Role-Based Permissions](#)

[Setting Up Security for MDF Object Definitions](#)

[Editing the Configuration Bundle using Configuration Transport Center \[page 31\]](#)
[Adding Configurations to the Bundle using Configuration Transport Center \[page 22\]](#)
[Adding Object Definitions to a Bundle for Transportation](#)
[Creating New Configuration Bundle using Configuration Transport Center \[page 19\]](#)
[Importing Data Purging Options: Incremental or Full Purge](#)
[Prerequisites for Using Configuration Transport Center \[page 4\]](#)

11 Editing the Configuration Bundle using Configuration Transport Center

Before exporting the configuration bundle from one tenant to another, you can edit the existing bundle to add new configurations to the bundle or remove configurations from the bundle.

Prerequisites

- Enable the [Access to transport configurations](#) role-based permission.
- Enable the [Import or Export Miscellaneous Permissions](#) to access field, enter [Secure MDF Object Definition](#).

Procedure

1. Go to [Admin Center](#).
2. In the [Tools Search](#) field, enter [Configuration Transport Center](#).

The [Instance Management](#) page appears when the Configuration Transport Center option is selected.

3. Go to [Bundle Management](#).
4. Go to [Actions](#) > [View](#) .

You can view the configurations available in the bundle.

5. Choose [Edit](#) field, enter to edit the bundle details like [Transport Bundle ID](#) and [Bundle Description](#).
6. Choose [Update](#).

Results

You've successfully updated the configuration bundle.

Next Steps

You can delete configurations from the bundle using the [Delete](#) option. Once deleted, the configurations are permanently deleted from the bundle.

You can also transport the configuration bundle from one tenant to another using the [Initiate Transport](#) option.

Related Information

[Exporting SAP SuccessFactors Application Configurations Using Configuration Transport Center \[page 25\]](#)

12 Copying a Transport Bundle using Configuration Transport Center

You can copy an existing transport bundle with any status in Configuration Transport Center to rollout corrections or incremental changes in the [Bundle Management](#) tab.

Prerequisites

- Enable the [Access to transport configurations](#) role-based permission.
- Ensure you've enabled the required Role-Based Permissions and other permissions for the respective SAP SuccessFactors Products. Refer to the **Prerequisites for Using Configuration Transport Center** topic in the **Related Links** section.

Context

The [Copy](#) option appears for all bundles which are created in the last 30 days, irrespective of the bundle status. Administrators are notified about any invalid or deleted configurations in the transport bundle during the transport flow.

Procedure

1. Go to [Admin Center](#).
2. In the [Tools Search](#) field, enter [Configuration Transport Center](#).

The [Instance Management](#) page appears when the Configuration Transport Center option is selected.

3. Go to [Bundle Management](#).
4. Go to ► [Actions](#) ► [Copy](#) ►.

An [Edit Bundle Details](#) popup appears.

5. Enter the [Transport Bundle ID](#) and [Bundle Description](#).
6. Choose [Proceed](#) to copy the transport bundle.

Clicking on the [Copy](#) option navigates you to view the bundle screen, which displays the copied transport bundle. Additionally, a new transport bundle entry appears in the [Bundle Management](#) tab with the updated [Created By](#), [Created On](#), [Last Modified By](#), and [Status](#) details.

Note

If the bundle name length exceeds the allowed limit, then the trailing characters are truncated.

Results

You've successfully created a copy of the selected transport bundle.

Related Information

[Prerequisites for Using Configuration Transport Center \[page 4\]](#)

13 Pairing the Source Tenant with the Target Tenant

You can transfer configurations from one tenant to another, only after the tenants have been paired. Pairing of the tenants is a one-time task.

Prerequisites

- Identify the source and the target tenants in each pairing relationship.
- Enable the following role-based permissions:
 - [Access to view and download configurations](#)
 - [Access to transport configurations](#)
 - [Manage Instance Synchronization](#)
 - [Admin access to MDF OData API](#)

Context

Each pair of tenants always has a unique source-target relationship.

❗ Note

You can pair your tenants with multiple target tenants. You can also transfer configurations from one tenant to another, if you've paired tenants using the [Instance Synchronization Tool](#).

🔗 Example

Consider that you have a Test tenant and a Production tenant. If you want to set up a two-way pairing between them, you must pair them twice as follows: Pairing the tenants is a three-step process where you first generate an authentication token from the source tenant, copy the authentication token from the target tenant to the source tenant, and finally complete the pairing process by adding the copied authentication token to the source tenant.

1. Set up Test as the source tenant that can push configurations to Production, the target tenant.
2. Pairing the tenants is a three-step process where you first generate an authentication tokenSet up Production as the source tenant that can push configurations to Test, the target tenant.

Another example can be that you have three tenants, that is, Development, Test, and Production and if you want to set up a one-way pairing between them, you need to go through the setup process two separate times:

1. Set up Development as a source tenant that can push configurations to Test, the target tenant.
2. Set up Test as a source tenant that can push configurations to Production, the target tenant.

Procedure

1. On the source tenant, go to [Admin Center](#).
2. In the [Tools Search](#) field, enter [Configuration Transport Center](#).

The [Instance Management](#) page appears when the Configuration Transport Center option is selected.

3. Go to the [Transport Routes](#) tab and choose [Add New Pair](#).

The [Transport Routes](#) displays a list of the target tenants that are paired with your tenant.

4. Select the [Target Instance Data Center](#) and the [Target Instance Environment](#).
5. Enter the [Target Instance Id](#).
6. Choose [Generate Token](#).

An authentication token is sent to the target tenant.

Note

The generated token is valid only for **one** hour from the time it has been generated. If the token expires, you must regenerate the authentication token again.

7. On the target tenant, go to ► [Configuration Transport Center](#) ► [Transport Routes](#) ►
8. Choose [Copy Token](#).

You can also find the expiry time of the authentication token next to the source tenant company.

9. On the source tenant, go to ►► [Configuration Transport Center](#) ► [Transport Routes](#) ► [Add New Pair](#) ►.
10. Select the radio button that has the name of your target tenant company Id, from which authentication token was copied.
11. Choose the link at the bottom of the [Get Authentication Token](#) step.
12. Paste the token in the [Authentication Token](#) text box.
13. Choose [Validate](#).

Note

If the token is invalid or has expired, an error occurs and you must generate a new token to pair the tenants.

Results

You've successfully paired both the tenants.

The target tenant details appear on the [Transport Routes](#) tab. You can export configurations from your source tenant to the target tenant.

You can also delete paired tenants from [Transport Routes](#) tab.

Related Information

[List of Role-Based Permissions](#)

14 Validating the Configurations Received by a Tenant Using Configuration Transport Center

You can validate the configurations to troubleshoot potential errors before any configurations are transferred from one tenant to another.

Prerequisites

- Ensure you've logged in to your target tenant to validate your configuration bundle received by the source tenant.
- Ensure the following role-based permissions are enabled both in the source and the target tenant:
 - [Access to view and download configurations](#)
 - [Access to transport configurations](#)
- Ensure you've enabled the required Role-Based Permissions and other permissions for the respective SAP SuccessFactors Products. Refer to **Prerequisites for Using Configuration Transport Center** topic in the **Related Links** section.

Context

As a best practice, any new bundle received by a target tenant must always be validated before importing the configurations, to check for potential errors.

Procedure

1. Go to [Admin Center](#).
2. In the [Tools Search](#) field, enter [Configuration Transport Center](#).

The [Instance Management](#) page appears when the Configuration Transport Center option is selected.

3. Go to [Transport Requests](#) > [Imports](#).

You can view the bundles received by the tenant.

4. In the [Action](#) menu, choose [Validate](#).
5. Choose [Ok](#) to confirm the validation process.

Results

The validation job is complete. The [Import](#), the [View Report](#), and the [Show History](#) buttons are enabled.

Go to ► [Transport Requests](#) ► [Imports](#) ► to confirm that it was successful, or to identify potential errors. The [Bundle Status](#), and the [Date](#) fields are updated with the respective values.

Note

You can view the history of the validated configuration for up to two years.

If the status is...	Then...
Validation Completed	the validation process is complete. You can now import the selected configuration bundle to your tenant.
Validation Completed with Warnings	<p>in the Action menu, choose View Report and take corrective actions based on the validation messages and validate the bundle again.</p> <p>When you validate a configuration bundle, the status Completed with Warnings might occur because the bundle relies on certain configurations or dependencies that are not present in the target tenant. However, even if these warnings occur, it is still possible to import the bundle.</p>
Validation Completed with Errors	<p>in the Action menu, choose View Report and take corrective actions based on the validation messages and validate the bundle again.</p> <p>When you validate a configuration bundle, the status Completed with Errors might occur because the bundle relies on certain configurations or dependencies that are not present in the target tenant. However, even if these errors occur, it is still possible to import the bundle.</p>
Validation Failed	<p>in the Action menu, choose View Report to view the log. Create another configuration bundle, transport it to the target tenant and validate it. If the issue persists, then contact SAP Cloud Support.</p> <p>The Import button is disabled if the validation fails.</p>
Validation Pending	the validation request is in queue for processing.
Validation In Progress	the validation request is being processed by the server.
Expired	the configuration bundle is available to validate for up to 30 days. After 30 days, the configuration bundle is removed.

In the [Action](#) menu, choose [Show History](#), to view the details of the validations performed on the configuration bundle.

Next Steps

After successful validation, you can import the configuration bundle to your tenant.

Related Information

[List of Role-Based Permissions](#)

[Importing Configurations to Your Tenant Using Configuration Transport Center \[page 41\]](#)

[Prerequisites for Using Configuration Transport Center \[page 4\]](#)

15 Importing Configurations to Your Tenant Using Configuration Transport Center

After successful validation of the configuration bundle, you can then import the configuration bundle to copy the selected configurations received by the source tenant from the target tenant.

Prerequisites

- Ensure you've successfully validated the configuration bundle at least once, to enable the [Import](#) button.
- Ensure the following role-based permissions are enabled both in the source and the target tenant:
 - [Access to view and download configurations](#).
 - [Access to transport configurations](#)
 - [Import Permission on Metadata Framework](#)
- Ensure you've enabled the required Role-Based Permissions and other permissions for the respective SAP SuccessFactors Products. Refer to **Prerequisites for Using Configuration Transport Center** topic in the **Related Links** section.

Procedure

1. Go to [Admin Center](#).
2. In the [Tools Search](#) field, enter [Configuration Transport Center](#).

The [Instance Management](#) page appears when the Configuration Transport Center option is selected.

3. Go to [Transport Requests](#) > [Imports](#).

You can view the bundles received by the tenant.

4. In the [Action](#) menu, choose [Import](#).

Note

- While importing templates, you will be notified if the same template already exists in your tenant. Choose [Import](#) to override these templates for your tenant. When you choose [Cancel](#), the configuration bundle will not be imported and after 30 days the configuration bundle is removed.
- Importing the [Corporate Data Model](#) might fail if the dependent [MDF definitions](#) are not available. You can create two separate bundles with the [Corporate Data Model](#) configurations in one bundle and [MDF Definitions](#) in another bundle. While importing, import the bundle having [MDF Definitions](#) first, followed by importing the bundle having [Corporate Data Model](#) configurations.

5. Choose [Import](#) to confirm the import process.

Results

Your import process has been successfully initiated.

Go to ► [Transport Requests](#) ► [Imports](#) ► configuration to view the status of the import process. The [Bundle Status](#), and the [Date](#) fields are updated with the respective values. You must refresh to view the progress of the imports status.

Note

You can view the history of the imported configuration for up to two years.

Import Status

If the status is...	Then...
Import Completed	the configuration bundle has been imported to your tenant. The configuration bundles are removed after successfully completing the import process.
Import Completed with Warnings	in the Action column, choose View Report to view the log. Based on the error description, you can create another configuration bundle with the failed configurations, export it to the target tenant, validate, and then import the configuration bundle.
Import Completed with Errors	in the Action column, choose View Report to view the log. Based on the error description, you can create another configuration bundle with the failed configurations, export it to the target tenant, validate, and then import the configuration bundle.
Import Failed	export another configuration bundle to the target tenant and follow the import process. If the issue persists, then contact SAP Cloud Support.
Import Pending	the import request is in queue for processing. Check again after sometime.
Import In Progress	the import request is being processed by the server. Check again after sometime.
Expired	the configuration bundle is available to import for up to 30 days. After 30 days, the configuration bundle is removed.

In the [Action](#) menu, choose:

- [Show History](#): to view the details of the validations performed on the configuration bundle.
- [View](#): to view the configuration bundle details.

Note

- [Configuration Transport Center](#) doesn't support the [View](#) option for legacy bundles. If you wish to view the bundle details, you need to go to the source tenant or contact the system administrator for the bundle details on the source tenant.
- The [View](#) option doesn't appear for the [Expired](#) status.
- A configuration bundle can't be imported twice. If you want to reimport the configuration files, create a new bundle and import it.

- If the exported configuration bundle has feature configurations, then after you import the configuration bundle, you must re-login to view the feature configurations in your tenant.
- When you import MDF Object Definitions using [Configuration Transport Center](#), it uses incremental purge.

Next Steps

After successful import of a bundle, you can use the promote option to transport the same bundle across different target tenants in Configuration Transport Center.

Related Information

[List of Role-Based Permissions](#)

[Prerequisites for Using Configuration Transport Center \[page 4\]](#)

[Promoting SAP SuccessFactors Application Configurations Using Configuration Transport Center \[page 44\]](#)

16 Promoting SAP SuccessFactors Application Configurations Using Configuration Transport Center

Once you've successfully imported a bundle in to your tenant, you can transport the bundle to another target tenant without having to rebuild it for each tenant using the [Promote](#) option.

Prerequisites

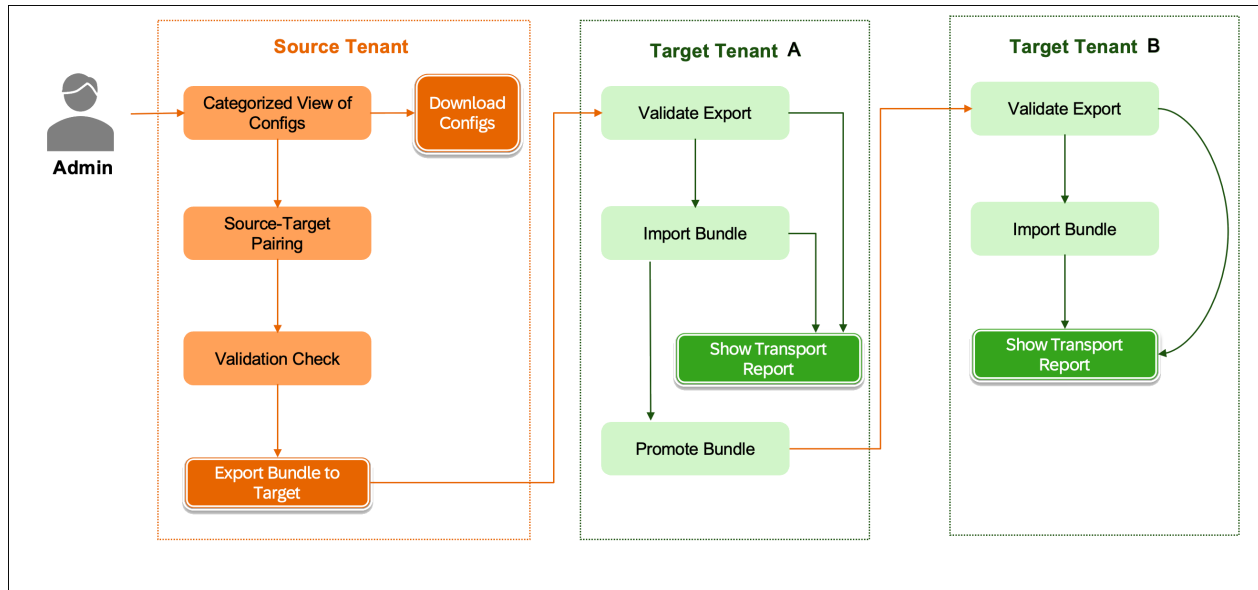
- Ensure you've paired your tenants.
- Ensure you've enabled [Access to transport configurations](#) role-based permission.
- Ensure you've imported the bundle to your tenant.
- Ensure you've enabled the required Role-Based Permissions and other permissions for the respective SAP SuccessFactors Products. Refer to the **Prerequisites for Using Configuration Transport Center** topic in the **Related Links** section.

Context

Consider a scenario where you aim to promote a bundle from tenant A to paired tenants B, and C. Initially, you must import the bundle into tenant A. Subsequently, you promote the bundle from tenant A to tenant B or from tenant A to tenant C. If you've promoted the bundle from tenant A to tenant B, then within tenant B, you import the bundle and then promote it to tenant C.

Following this pattern, if you've promoted the bundle from tenant A to tenant C, then within tenant C, you import the bundle and then promote it to tenant B.

This allows you to promote the same bundle from tenant A to tenant B and tenant C without having to recreate it in multiple tenants. The following figure explains exporting a bundle to Target A from the source tenant and then promoting the same bundle from tenant A to the paired tenant B.



Procedure

1. Go to [Admin Center](#).
2. In the [Tools Search](#) field, enter Configuration Transport Center.

The [Instance Management](#) page appears when the Configuration Transport Center option is selected.

3. Go to [Transport Requests](#) > [Imports](#) tab.
4. In the [Action](#) menu, choose [Promote](#).
5. Choose the details of your paired target tenant.
6. Choose [Promote](#).

Note

- The [Promote](#) action is applicable only for transport bundles with the [Import Completed](#) or [Promote Failed](#) statuses. Additionally, the [Promote](#) option does not appear for an expired transport bundle.
- You cannot promote a bundle to a tenant if it has been created within that tenant or if it has already been imported into it.

Results

The transport bundle is successfully promoted to a selected target.

View the status of your bundle in ► [Transport Requests](#) ► [Imports](#) ► tab:

Promote Status

Status	Description
Promote Successful	Displays the status when the promote process on the configuration bundle is successful.
Promote Failed	Displays the status when the promote process on the configuration bundle fails. Go to the Exports tab and choose View Report to check for the error details. Based on the log, you must take corrective actions and then choose the Retry option to promote the transport bundle again.
Promote Retry Limit Exceeded	Displays the status when you try to promote the transport bundle multiple times and the process fails. You can make up to three retry attempts for promoting a bundle.
Promote Pending	Displays the status when the promote request is in queue for processing. Choose refresh and check again after sometime.

Related Information

[Pairing the Source Tenant with the Target Tenant \[page 35\]](#)

[Prerequisites for Using Configuration Transport Center \[page 4\]](#)

[Exporting SAP SuccessFactors Application Configurations Using Configuration Transport Center \[page 25\]](#)

17 Creating Import History Report Using Configuration Transport Center

Using [Configuration Transport Center](#), you can create a report and also download the report to your local machine in XLS format. The report captures information about the configuration bundles imported in to the target tenant, so that you have a supporting document for audit and compliance reviews.

Prerequisites

Ensure the [Access to transport configurations](#) role-based permission is enabled in both the source and the target tenant.

Context

The report captures configuration bundle information like [Import Bundle ID](#), [Change Request ID](#), [Configuration Name](#), and [Bundle Description](#). The report also captures the following information:

- [Last Modified By](#): captures the user information who made the most recent changes to the configuration in the source tenant.
- [Last Modified Date](#): captures the timestamp when the configuration was most recently changed in the source tenant. The [Last Modified Date](#) is represented in the UTC timezone.
- [Imported Date](#): captures the timestamp when the configuration bundle was imported into the target tenant.
- [Exported By](#) captures the user information who exported a bundle with the configurations from a source tenant to a target tenant.
- [Imported By](#) captures the user information who imported a bundle with the configuration into the target tenant.

Procedure

1. Go to [Admin Center](#).
2. In the [Tools Search](#) field, enter [Configuration Transport Center](#).
The [Instance Management](#) page appears when the Configuration Transport Center option is selected.
3. Go to ► [Manage Transports](#) ► [Import History](#) ►.
4. Choose [Create New Report](#).
5. Enter a [Report Name](#) and select the [Start Date](#) and the [End Date](#).

Note

Report generation is not supported beyond 180 days from the start date and also if the start date is beyond 2 years.

6. Choose [Submit](#).

Results

A confirmation message appears. You must refresh to view the progress of the report generation.

Status	Description
New	Displays the status when a report is newly created.
In-progress	Displays the status when the report is being processed by the server.
Ready for Download	<p>Displays the status when the report is created and is ready for download. Choose the Download option to download the zip file to your local machine.</p> <p>After the report is ready for download, your reports will be available for up to 7 days.</p>
Failed	Displays the status when the report generation fails. You can create another report. If the issue persists, then contact Technical Support.

18 Change History

Learn about changes to the documentation for [Using Configuration Transport Center](#) in recent releases.

1H 2025

Type of Change	Description	More Info
New	You can now view, download, and transport actions for Feature Configurations of Continuous Performance Management in Configuration Transport Center.	SAP SuccessFactors Products and Configuration Types Supported in Configuration Transport Center [page 8]
Changed	You can choose to include or exclude static group memberships in the Transport: Override Export Instructions step.	Exporting SAP SuccessFactors Application Configurations Using Configuration Transport Center [page 25]

2H 2024

Type of Change	Description	More Info
New	You can copy an existing transport bundle with any status in Configuration Transport Center to rollout corrections or incremental changes in the Bundle Management tab.	Copying a Transport Bundle using Configuration Transport Center [page 33]
New	You can now view, download, and transport Picklists values and SAP SuccessFactors Onboarding configurations in Configuration Transport Center.	SAP SuccessFactors Products and Configuration Types Supported in Configuration Transport Center [page 8]
Change	You can transport the Competencies and Families and Roles configurations to a target instance only if both the source and target instances are in the same state. That is, you've to ensure that Job Description Manager (JDM) is enabled on both the source and target instances to avoid data inconsistencies and errors.	SAP SuccessFactors Products and Configuration Types Supported in Configuration Transport Center [page 8]

1H 2024

Type of Change	Description	More Info
New	You can search and filter available configurations by <i>Configuration name</i> , <i>Last Modified By</i> , and <i>Last Modified Date</i> fields, to narrow down your search result in Configuration Transport Center.	Searching Configurations in Configuration Transport Center [page 13]
New	You can promote or move the same transport bundle across different target tenants using the <i>Promote</i> option in Configuration Transport Center.	Promoting SAP SuccessFactors Application Configurations Using Configuration Transport Center [page 44]
New	You can now view, download, and transport Workflow Groups, Dynamic Groups for Home Page, Form Label Translation, Permission Roles, Picklists, Organizational Setup, Integration Center Definition, Compensation and Variable Pay Lookup Table, Competency, Off-Cycle Event Batch, and Manage Configuration UI in Configuration Transport Center.	SAP SuccessFactors Products and Configuration Types Supported in Configuration Transport Center [page 8]

2H 2023

Type of Change	Description	More Info
Change	<p>Configuration Center is now called as Configuration Transport Center.</p> <p>Configuration Transport Center is mainly used to transport configuration from one tenant to another. We've renamed the tool to increase the relevance of the tool and now its easy to associate with the task of the tool.</p>	Configuration Transport Center [page 8]
Change	We have moved the Change History to the end of the guide.	Configuration Transport Center [page 3]

Type of Change	Description	More Info
Change	<p>You cannot view, download, or transport the following <i>Career Development</i> configurations using Configuration Transport Center:</p> <ul style="list-style-type: none"> • Import and Export Competency Mappings • Import and Export Learning Activity Catalogs • Configure Suggested Roles • Configure the Settings for People Connection 	SAP SuccessFactors Products and Configuration Types Supported in Configuration Transport Center [page 8]
New	We added the <i>Last Modified Date</i> and the <i>Last Modified By</i> fields to the import summary report.	Creating Import History Report Using Configuration Transport Center [page 47]
New	You can filter the MDF data configurations using the <i>Configuration Name</i> filter option to narrow down your search results.	Adding Configurations to the Bundle using Configuration Transport Center [page 22] Downloading SAP SuccessFactors Application Configurations Using Configuration Transport Center [page 16]
New	You can now view, download, and transport permission groups in Configuration Transport Center.	SAP SuccessFactors Products and Configuration Types Supported in Configuration Transport Center [page 8]
New	You have an option to prevent admins from adding configurations that already exist in a bundle.	Adding Configurations to the Bundle using Configuration Transport Center [page 22] Exporting SAP SuccessFactors Application Configurations Using Configuration Transport Center [page 25]
New	Using Configuration Transport Center you can choose to include <i>Foundation Object</i> dependencies and/or <i>MDF Data</i> references to a bundle, or exclude them from the bundle before transporting the bundle from one tenant to another.	Exporting SAP SuccessFactors Application Configurations Using Configuration Transport Center [page 25]

1H 2023



Type of Change	Description	More Info
New	You can now view, download, and transport <i>Career Development Planning</i> configurations and <i>Calibration</i> configurations using <i>Configuration Center</i> .	

Important Disclaimers and Legal Information

Hyperlinks

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